



Van Go, Inc. Board Meeting Agenda

February 17, 2021

Time: 4:00-6:00 pm

Location: ZOOM

- I. Call to Order (Jen)
- II. Welcome
 - A. New Board Member Introductions (Eliza)
 - B. Opening Activity (Kristen)
- III. Approval of the Agenda (Jen)
- IV. Approval of the Minutes (Jen)
- V. Reports
 - A. Board President
 - B. Co-Executive Directors
 1. "Van Been & Van Going"
 2. Development Update
 3. Program Update
 - C. Finance (Chris)
 1. VG Finances Overview
 2. Financial Statements
 - D. Committees
 1. Update for New Board Members (Jen)
- VI. Old Business
 - A. Strategic Planning Update (Jen)
- VII. New Business
 - A. PPP Update (Stan)
- VIII. Comments and Announcements
- IX. Adjournment

Next meeting date Wednesday, March 17, 2021 4:00-5:30 pm



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VAN-GO.ORG

Van Go Board of Directors Meeting
Wednesday, January 20, 2021

Present: Jennifer Roth, Amy Shumaker, Stan Ricketts, Ralph Gage, Beth Easter, Becki Dick, Sandy Praeger, Kris Matthews, Jackie Berra, Michel Loomis, Billy Pilgrim, Anthea Scouffas

Also Present: Kristen Malloy, Eliza Darmon, Sarah Humbert, Chris Kohart

Call to Order

At 4:05pm, board president Jennifer Roth called the meeting to order.

Approval of the Agenda

Jen asked if anyone had any additions or revisions to the agenda. Ralph Gage asked for an update to the Carol situation under Old Business. Jen said this would be provided at the end of the meeting.

Approval of the Minutes

Jen asked for a motion to approve the minutes of December's board meeting. Sandy Praeger moved to approve, and Stan Ricketts seconded. The minutes were unanimously approved.

Co-Executive Directors Report

New Co-Executive Directors Kristen Malloy and Eliza Darmon presented their Co-Executive Directors Report. Eliza noted that Stan had requested a "Top 10 of 2020" so they put together a little presentation (counting down from 10 to 1).

#10- Van "Go Team!"

The team rallied together in order to safely and effectively serve our youth—in fact, more than we've served in non-COVID years. It is because of the team of staff that we have these highlights to share.

#9 – Created 2 virtual events.

May Day Hay Day and the Dinner on the Curve drive-through dinner were both successful fundraising alternatives to our traditional in-person events.

#8 – Created a comprehensive Health & Safety Protocol.

This protocol allowed programming to resume safely on-site in early June. To date, we have continued to have our programs operate uninterrupted. It's important to mention that this protocol included simultaneous programming at multiple locations.

#7 - Launched Van Go's online store.

Adornment this year garnered as much income as in past years when we were able to be in person.

#6 – We are operating \$100,000 in the black... and still counting.

Due to generous donors, PPP, COVID relief funds, and a lot of hustle, we're in a really good cash position.

#5 – WIOA Highlights.

Our federal WIOA grant supports all of our fundraising efforts. We worked hard in partnership with WIOA so we could pay out and honor all of our financial commitments to our youth after the stay at home orders in the spring. Also we successfully leveraged a total grant award for program year 20 of \$261,345, which is a 10% increase over what we received in 2019.

#4- Program highlights.

We launched two new remote engagement platforms, Van Zooms and V-Mail, and piloted two new programs—Apart with Art, which resulted in 2000 art cards and engaged 40 youth, and our Pre Employment Prep Program (PEPP), which allowed us to engage and serve youth in a different way since we had to reduce program size due to safety guidelines. Not to mention all the beautiful artwork produced—the mural, the food pantries, and Adornment.

#3 – Program by the numbers.

73 unique participants, 124 individual work opportunities (an increase over the typical 109), about \$97,000 paid out in youth wages and stipends.

#2 – Leveraged \$162,700 in COVID relief funds.

#1 – Evolution of the Co-ED Structure.

Eliza and Kristen are so happy to be here!

Eliza and Kristen are excited to hit the ground running. They thought about their top priorities for the first 30 days and beyond and decided to also present their Top Priorities for 2021.

1. **To Listen** – engage in conversations with staff, board members, donors, funders, key stakeholders, and the youth we serve. Learn about their expectations of Eliza and Kristen and the organization.
2. **Learning our new jobs** – Eliza and Kristen come to the new roles with institutional knowledge and skills from their prior roles but now it's time to learn all aspects of their leadership roles and the organization.
3. **Relationship building** – fostering effective relationships with each other, staff and board, funders and key stakeholders. Also building new relationships to advance our mission and the organization as a whole.
4. **Communicating the new leadership** – on day 1 Eliza and Kristen held an all-staff meeting with everyone, shared the new job descriptions, and allowed staff to ask questions. They've contacted some of our closest donors, and will be contacting funders. Next week they'll roll out a press release. Ralph asked if there had been any pushback—none at all, just enthusiasm and excitement.
5. **Gather essential documents and resources**—in the past a lot of important information has been scattered across several locations, making it inefficient and difficult to find.

Also there is a lot of institutional knowledge that is not written down and should be formalized for the future of the organization.

6. **Learn the organizational finances**—this is a journey to completely become familiar with the whole financial picture. Eliza and Kristen will continue to learn from Chris and make the budget their own.
7. **Develop leadership agenda** – Eliza and Kristen want to work in partnership with the board and look at top priorities for Van Go and see what the Board’s goals and objectives would be for their first year.
8. **Identify areas of need** – Eliza and Kristen’s positions are helping to address some of the known areas of need, but they are still looking for areas where they need to fill in the gaps.
9. **Continue our good work** – with an eye on overseeing day to day, attending to the programs, and working to sustain a smooth-operating, efficient operation.
10. **Align calendars with priorities** – spend time on big picture items. There are a lot of demands on Eliza and Kristen’s time so staying focused is key to making progress. So far they have hit the ground running and it’s going great and is challenging in all the right ways.

Development Report

Eliza elaborated that the Co-ED announcement is being released in a phased approach to communication – 3 phases. A press release is being pulled together so in the next week or so that should roll out to the public, which is exciting.

The first part of the year is a time of planning and reflection—what went well, what didn’t, what was the best use of our time. We are planning ahead for 2021, which is still not going to be a normal year. The Development Committee will re-convene when the new board members are in place, in case some of the new board members want to join.

Kristen came up with the idea to re-launch “Have a Heart” – the Valentines show we used to do that was discontinued in 2012. We’ll be having some Valentine’s themed products for sale in our online store. It will include some fun, cute things to keep our store moving.

We’re looking to hire an Americorps Vista to help with marketing and development. Americorps has upped the stipend to over \$1000/month and there are educational stipends. Please share this information if you know someone who might be a good fit. Kris Matthews asked what the requirements are for an Americorps Vista. Candidates have to have a high school degree. They enroll in the Americorps program and have to meet the job description.

We plan to evolve our May Day Hey Day event. May 1 is on a Saturday this year. We’re kicking around the idea of an outdoor event—maybe a walk through the Lawrence Loop, to tie into our Go Healthy program.

On Friday we had some building improvements happen. We installed some new lighting in the offices, complements of Danielsan Electric, and fresh paint in some high-traffic areas.

Program Report

Kristen announced that we are also hiring an Employment Services Coordinator. The focus of the position is to be the supervisor for the youth in our programs, along with some individual and group-based career readiness programming and case management to assess and address education and employment goals. We're excited about the additions and enhancements this can bring to our programming.

The Arts Train started back this Monday. We got some nice coverage in the paper about our MLK day of service. Raven Naramore came in and worked with the youth to prepare 150 meals for the community. There are 3 new members of TAT joining us this spring and exciting things to come over the next several months. The Arts Train spring session will end May 14.

We're gearing up to start Spring JAMS. That session is set to start February 15 and applications are open. We have 2 murals in the works. There's a proposal pending for a mural out at Rock Chalk Park. We're hoping to hear about that in the next several weeks. Also the Child Advocacy Center is seeking a mural. The Center has been a project long in the works and finally has a new site in the old United Way building. They're seeking some child friendly, welcoming artwork to help with their space. The scope of each mural will depend on whether we're doing one or both murals.

Summer JAMS planning has started. We have commitments to benches that got postponed from last summer so we are sold out for this year's benches. Dates for Summer Benchmark are 6/7 – 7/9/21.

PEPP was successful this fall so a new session will take place 4/19-5/13/21.

Kris Matthews asked if we're having better luck with spring JAMS applications referrals from places like Bert Nash. Kristen said we're still working to build some relationships at Bert Nash as some of the long-standing referral sources from BN have moved on. They all get the information about each session but we're still trying to build those relationships. We've been connecting with a number of private mental health providers and that has helped fill the gap. Ralph Gage offered to help in any way he can with Bert Nash. Kristen noted that the application deadline is Friday so we often get an influx on that deadline date.

Finance Report

Chris Kohart placed a little emphasis on things Kristen & Eliza mentioned. Our cash position is great—incredible, even. Our true operating capital is in the \$400k range (our cash in the bank, money market account, grants receivable, and operating funds at the Community Foundation.) We have nearly 50% of our operating budget sitting in cash, so we have 6 months in reserves. For us to get to this point during a pandemic is a really impressive success. We still have total debt of \$106,100, which is purely PPP funding. We do have our PPP forgiveness application in,

but they're going to send us a simplified version for people who borrowed under \$150,000. Chris is not at all worried about getting that forgiven. We're putting in a new application for about \$107,000. Having another wave of PPP available is a big relief since 2021 was the scariest year in a lot of ways for dealing with the pandemic's impact on our finances. Even without the PPP money for 2020, we still had a year in the black. While we came in under budget on the revenue, we were limited by COVID. We made strategic decisions on how to use WIOA since we had other COVID relief funds.

Our current ratio is 9.6, which is great. Cash on hand is 86 days (not counting the money at DCCF). Our net ordinary income is a 113% change from FY19. Everything is very positive. Chris reiterated how great it was that we had the income we did in a COVID year when every major fundraising event (Benchmark, Dinner on the Curve, Adornment) looked very different this year. Chris is incredibly happy with the financial situation and the hustle the staff showed in fundraising and the care they showed in making expenses.

It was a very successful year. There are some expenses that haven't come in yet and gifts we're waiting on, but the numbers shouldn't swing too significantly. Once Chris finishes the DCCF books for the 4th quarter that will make some changes, but the operating report shouldn't change too much. On page 13 of the PDF Chris noted the non-recurring expense of \$10,944.30. That is \$3700 for our first payment for KUCR to start the strategic planning process, and \$7,000 for the consultant to come in twice. We have Kansas Health Foundation funds for the KUCR strategic planning process moving forward. We don't see this as a recurring expense.

For the 2021 Budget, it's pretty flat—from \$877k to \$880k. A full year with full staff is the main difference. The other big change is health insurance—adding one more person to the health insurance. Everything else is pretty constant. This is pretty consistent with how the budget has been put together historically. We'd like to prioritize an audit in 2022 or 2023.

Stan mentioned the line item under revenue for "Other to be found" of \$24,295 – this is typical. Every year there's an amount "to be found" and we always manage to generate that revenue. This report does not include the PPP funds we just applied for.

Becki Dick moved to approve the budget and financials, and Beth Easter seconded. All approved.

Becki noted that she really appreciates how Chris goes over the financials. She finds herself understanding more and better every time he goes over things.

Chris reiterated that we've applied for forgiveness of our 2020 PPP funds, and will be applying for another round of PPP for 2021.

Board President Report

Jen Roth said she went and visited Kristen and Eliza on their first day. They're sharing the Executive Directors' office so they can stay in tune with each other. They also met and had a

lunch meeting where they discussed priorities. Jen got to write a quote for the press release and was reviewing everything that happened last year, and it blew her mind again. She also saw an Apart with Art card in the wild!

Committee Reports

Sandy Praeger spoke for the nominating committee. Last month they went over some picks. As of today we have heard back from 1 of the 4, Katie Winter, who has agreed to come on the board. The other 3 – Ellen Chindamo, Mona Cliff, and Ernesto Hodison—have not confirmed. Eliza and Kristen have spoken with Ellen and Mona and are waiting to hear from Ernesto. The plan is to have them join the board for the February meeting. Ralph asked if there is a deadline for them to notify us. Eliza said she reached out to them to gauge interest and offered a zoom meeting to discuss. Katie accepted before having the zoom, and Ellen and Mona have scheduled their zooms. Eliza finds their interest in talking to be promising.

Old Business

Jen circled back to a discussion from December's board meeting about the makeup of the Executive Committee. Our bylaws have in place a structure where we have a president, past president, secretary, treasurer, and at-large member. During the transition between executive directors we added a second at-large member. At this point the desire is to stick with the structure that currently exists. Then during the Strategic Planning process, we can discuss the structure and how we might like to alter it.

Sandy said that she feels Strategic Planning is a good time to look at make at any revisions to the bylaws.

Jen reiterated that everyone should feel free to reach out to members of the Executive committees (5 board members + Kristen and Eliza). Jen will try to release a summary of what is discussed at those Executive Committee meetings as well.

New Business

Kristen and Eliza put together a schedule of the upcoming meetings. The 2021 meetings will occur on the 3rd Wednesday of every month. Last year it was changed to the 2nd Wednesday, but the 3rd Wednesday works better for the staff and for Chris with the financials. The hope is in February to have what the bylaws call the "Annual Meeting". Please set aside a longer time period (4pm – 6pm) for the February meeting as some of the more traditional "Board Retreat" activities will be incorporated.

Adjournment

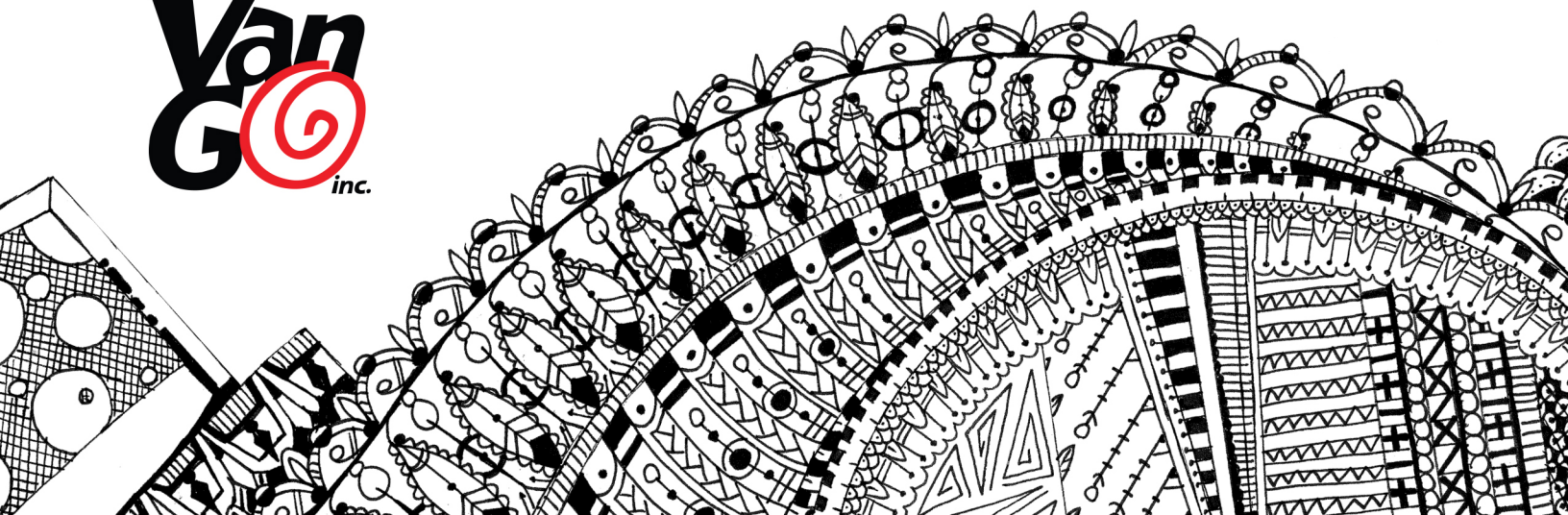
The regular board meeting adjourned at 5:12pm and moved into an Executive Session for the promised update on Carol.

Development Update:

- Mark your calendars for these fundraising event dates:
 - May Day Hey Day: May 1, 2021
 - Dinner on the Curve: October 2, 2021
- Looking for Downtown Lawrence location for KCAIC funded mural feat. Essential Workers, specifically those in food and hospitality industry. Ideas, connections?
- Go Fund Me “Community Commission” for Just Food collection barrels. Launching 2/18/21. Please share on your social media!

Programs Update:

- The Arts Train (TAT)
 - Spring session dates: 1/18 – 5/14/21
 - Ten (10) Apprentice Artists on site in TAT program
 - Two (2) internships
 - Projects: “Have A Heart” & Dinner on the Curve art product; Just Food Barrels; Culinary Rotation
- JAMS
 - Spring sessions dates: 2/15 – 4/01/21
 - Twelve (12) Apprentice Artists on site in JAMS program
 - One (1) internship
 - Project: Douglas County Child Advocacy Center (CAC) Mural
- Employment Services Coordinator (ESC) position update



■ **Cash**

	\$166,485	Operations (CNB checking, Prestige MM & Paypal)
	\$276	Petty Cash
	\$166,761	Total Cash

■ **Total Assets** \$2,874,351

■ **Total Debt** \$106,100

■ **Income and Expenses (Operations)**

Accrual Basis, As of 1/31/21

	Actual YTD	Annual Budget	\$ Over Under (-) Budget
Total Income	\$36,439	\$855,851	-\$819,412
Total Expenses	\$61,353	\$880,146	-\$818,793
Net Ordinary Income	-\$24,914	-\$24,295	-\$619

■ **Financial Developments**

- Van Go's current ratio for 2021 is 13.86. At this time last year Van Go's current ratio was 13.68.
- Van Go's number of days on cash hand for 2021 is 81.52. At this time last year Van Go's number of days on hand was 51.63.
- Net ordinary income for FY21 (\$24,914) is a 35.37% change from net ordinary income for FY20 (\$38,546)
- On February 4, 2021, Van Go received \$99,830 from the PPP2 funds to be used for staff salaries, benefits, PPE and utilities.

Van Go Inc

Balance Sheet

As of January 31, 2021

	TOTAL	
	AS OF JAN 31, 2021	AS OF JAN 31, 2020 (PY)
ASSETS		
Current Assets		
Bank Accounts		
Central National Bank Checking	123,313.57	87,349.50
Central National Prestige MM	36,882.56	36,841.43
PayPal	6,289.06	0.00
Petty Cash	276.06	269.80
Total Bank Accounts	\$166,761.25	\$124,460.73
Accounts Receivable		
Accounts Receivable	0.00	0.00
Endowment Pledges Receivable	45,975.00	96,500.00
Grants Receivable	23,307.96	13,498.29
Merchandise Sales	-550.00	-450.00
Pledges Receivable	75.00	75.00
Total Accounts Receivable	68,807.96	109,623.29
Total Accounts Receivable	\$68,807.96	\$109,623.29
Other Current Assets		
Prepaid Expenses	1,904.87	0.00
Undeposited Funds	30,080.27	2,210.04
Total Other Current Assets	\$31,985.14	\$2,210.04
Total Current Assets	\$267,554.35	\$236,294.06
Fixed Assets		
Building		
Accumulated Depreciation	-661,383.74	-661,383.74
Cost	1,633,865.56	1,633,865.56
Total Building	972,481.82	972,481.82
Equipment/Furnishings		
Equipment/Furnishings	27,943.66	27,943.66
Accumulated Depreciation	-179,915.47	-179,915.47
Cost	168,115.59	168,115.59
Total Equipment/Furnishings	16,143.78	16,143.78
Land and Land Improvements	45,277.00	45,277.00
Total Fixed Assets	\$1,033,902.60	\$1,033,902.60
Other Assets		
Beneficial interest held - DCCF	924,587.84	881,035.09
LeCompete Funds held at DCCF	482,209.42	231,096.18
Operating Funds held at DCCF	166,097.18	101,181.37
Total Other Assets	\$1,572,894.44	\$1,213,312.64
TOTAL ASSETS	\$2,874,351.39	\$2,483,509.30

Van Go Inc

Balance Sheet

As of January 31, 2021

	TOTAL	
	AS OF JAN 31, 2021	AS OF JAN 31, 2020 (PY)
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable	5,535.96	4,339.69
Total Accounts Payable	\$5,535.96	\$4,339.69
Credit Cards		
Chase Card	7,750.63	4,330.11
Total Credit Cards	\$7,750.63	\$4,330.11
Other Current Liabilities		
*Payroll Liabilities	2,602.35	590.14
FICA & Federal Withholding Tax	95.64	0.00
Ks Withholding Tax	2.14	0.00
Retirement Plan Payable	0.00	956.31
Total *Payroll Liabilities	2,700.13	1,546.45
Total Other Current Liabilities	\$2,700.13	\$1,546.45
Total Current Liabilities	\$15,986.72	\$10,216.25
Total Liabilities	\$15,986.72	\$10,216.25
Equity		
Retained Earnings	2,883,311.41	2,511,838.74
Net Income	-24,946.74	-38,545.69
Total Equity	\$2,858,364.67	\$2,473,293.05
TOTAL LIABILITIES AND EQUITY	\$2,874,351.39	\$2,483,509.30

Van Go Inc

Profit and Loss

January 2021

	TOTAL	
	JAN 2021	JAN 2020 (PY)
Income		
Commissioned Sales		250.00
Benchmark	103.00	
Total Commissioned Sales	103.00	250.00
Contributions Income	19,862.02	6,479.41
Gallery Sales	76.00	200.00
Adornment	88.00	
Total Gallery Sales	164.00	200.00
Grants		
Heartland Works (WIA)	16,307.96	13,498.29
Total Grants	16,307.96	13,498.29
Interest Income	2.26	8.76
Total Income	\$36,439.24	\$20,436.46
GROSS PROFIT	\$36,439.24	\$20,436.46
Expenses		
**Payroll Wages		
Arts Train Wages	1,601.00	1,002.00
Salary	28,853.07	31,571.32
Total **Payroll Wages	30,454.07	32,573.32
*Payroll Expenses		
FICA Expenses	2,329.74	2,491.90
Health/Dental Insurance	2,434.65	4,338.65
Retirement plan expense	900.93	823.49
SUTA Expense	60.91	0.00
Total *Payroll Expenses	5,726.23	7,654.04
Advertising & Marketing	295.00	500.00
Awards/Gifts		70.00
Bank Service Charges	246.55	237.59
Contracted employees		
Contract Artists/JAMS		195.75
Contract Artists/TAT	390.00	200.00
Financial Director	2,100.00	2,100.00
Grant Writer	2,287.43	2,243.09
Total Contracted employees	4,777.43	4,738.84
Dues and Subscriptions	226.00	52.31
Equipment Purchases	3,254.00	156.94
Equipment Rental	126.09	294.90

Van Go Inc

Profit and Loss

January 2021

	TOTAL	
	JAN 2021	JAN 2020 (PY)
Food and Beverage		
Board of Directors		64.08
Development	69.47	837.17
JAMS	540.21	403.84
Staff	53.63	195.38
Total Food and Beverage	663.31	1,500.47
Insurance		
Automobile Insurance	473.46	620.08
Building Insurance	501.25	636.34
Liability Insurance	532.87	528.62
Total Insurance	1,507.58	1,785.04
Interest Expense	314.80	1.00
Licenses and Permits	516.36	770.75
Participant Assistance		43.44
Photography	16.00	16.00
Postage and Delivery	74.55	110.00
Printing and Reproduction	307.00	0.00
Professional Fees	1,434.01	1,239.72
Cleaning	125.00	
Total Professional Fees	1,559.01	1,239.72
Repairs and Maintenance	550.00	
Building Repairs	2,600.00	637.35
Total Repairs and Maintenance	3,150.00	637.35
Supplies/Equipment - Other		
Agency Development	32.79	
Building	258.14	81.36
Office Supplies/Equipment	244.67	232.09
Total Supplies/Equipment - Other	535.60	313.45
Supplies/Equipment - Product		
Art	4,976.25	3,168.08
Woodshop	405.39	754.78
Total Supplies/Equipment - Product	5,381.64	3,922.86
Telephone	368.08	537.67
Internet Access	75.00	74.95
Security system		90.00
Total Telephone	443.08	702.62
Travel & Training		
JAMS		37.50
Total Travel & Training		37.50

Van Go Inc

Profit and Loss

January 2021

	TOTAL	
	JAN 2021	JAN 2020 (PY)
Utilities		
Gas and Electric	1,545.95	1,446.69
Water/Trash	98.18	177.32
Total Utilities	1,644.13	1,624.01
Vehicle Repairs/Maintenance	134.55	
Total Expenses	\$61,352.98	\$58,982.15
NET OPERATING INCOME	\$ -24,913.74	\$ -38,545.69
Other Expenses		
Futures Fund	33.00	
Total Other Expenses	\$33.00	\$0.00
NET OTHER INCOME	\$ -33.00	\$0.00
NET INCOME	\$ -24,946.74	\$ -38,545.69

Van Go Inc

Budget vs. Actuals: FY_2021 - FY21 P&L

January 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Building Event Revenue		5,000.00	-5,000.00	
Commissioned Sales		10,000.00	-10,000.00	
Benchmark	103.00	25,000.00	-24,897.00	0.41 %
Total Commissioned Sales	103.00	35,000.00	-34,897.00	0.29 %
Contributions Income	19,862.02	130,000.00	-110,137.98	15.28 %
Corporate Sponsors		35,000.00	-35,000.00	
Foundations		130,000.00	-130,000.00	
Total Contributions Income	19,862.02	295,000.00	-275,137.98	6.73 %
Endowment Earnings		27,506.00	-27,506.00	
Fundraiser				
Annual Event		105,000.00	-105,000.00	
Culinary Hearts		30,000.00	-30,000.00	
Total Fundraiser		135,000.00	-135,000.00	
Gallery Sales	76.00	3,000.00	-2,924.00	2.53 %
Adornment	88.00	20,000.00	-19,912.00	0.44 %
Total Gallery Sales	164.00	23,000.00	-22,836.00	0.71 %
Grants				
City Alcohol Tax		24,000.00	-24,000.00	
City of Lawrence		30,000.00	-30,000.00	
Douglas County		20,000.00	-20,000.00	
Heartland Works (WIA)	16,307.96	261,345.00	-245,037.04	6.24 %
Total Grants	16,307.96	335,345.00	-319,037.04	4.86 %
Interest Income	2.26		2.26	
Total Income	\$36,439.24	\$855,851.00	\$ -819,411.76	4.26 %
GROSS PROFIT	\$36,439.24	\$855,851.00	\$ -819,411.76	4.26 %
Expenses				
**Payroll Wages				
Arts Train Wages	1,601.00	53,253.00	-51,652.00	3.01 %
Jams Wages	0.00	48,720.00	-48,720.00	0.00 %
Salary	28,853.07	390,411.00	-361,557.93	7.39 %
Total **Payroll Wages	30,454.07	492,384.00	-461,929.93	6.19 %
*Payroll Expenses				
FICA Expenses	2,329.74	37,667.00	-35,337.26	6.19 %
Health/Dental Insurance	2,434.65	36,399.00	-33,964.35	6.69 %
Retirement plan expense	900.93	11,712.00	-10,811.07	7.69 %
SUTA Expense	60.91		60.91	
Workers Compensation		2,426.00	-2,426.00	
Total *Payroll Expenses	5,726.23	88,204.00	-82,477.77	6.49 %
Advertising & Marketing	295.00	4,000.00	-3,705.00	7.38 %
Awards/Gifts		3,569.00	-3,569.00	

Van Go Inc

Budget vs. Actuals: FY_2021 - FY21 P&L

January 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Bank Service Charges	246.55	3,672.00	-3,425.45	6.71 %
Contracted employees				
Americorp		4,800.00	-4,800.00	
Contract Artists/JAMS		3,840.00	-3,840.00	
Contract Artists/TAT	390.00	12,875.00	-12,485.00	3.03 %
Financial Director	2,100.00	25,704.00	-23,604.00	8.17 %
Grant Writer	2,287.43	27,730.00	-25,442.57	8.25 %
Lunch Program Coordinator	0.00	4,920.00	-4,920.00	0.00 %
VISTA		4,000.00	-4,000.00	
Total Contracted employees	4,777.43	83,869.00	-79,091.57	5.70 %
Dues and Subscriptions	226.00	964.00	-738.00	23.44 %
Equipment Purchases	3,254.00	4,641.00	-1,387.00	70.11 %
Equipment Rental	126.09	18,800.00	-18,673.91	0.67 %
Food and Beverage				
Development	69.47	16,000.00	-15,930.53	0.43 %
JAMS	540.21	11,421.00	-10,880.79	4.73 %
Staff	53.63	1,387.00	-1,333.37	3.87 %
Total Food and Beverage	663.31	28,808.00	-28,144.69	2.30 %
Insurance				
Automobile Insurance	473.46	6,000.00	-5,526.54	7.89 %
Building Insurance	501.25	7,694.00	-7,192.75	6.51 %
D&O Insurance		1,723.00	-1,723.00	
Liability Insurance	532.87	6,806.00	-6,273.13	7.83 %
Total Insurance	1,507.58	22,223.00	-20,715.42	6.78 %
Interest Expense	314.80		314.80	
Licenses and Permits	516.36	5,400.00	-4,883.64	9.56 %
Miscellaneous		765.00	-765.00	
Participant Assistance		2,000.00	-2,000.00	
Photography	16.00	1,200.00	-1,184.00	1.33 %
Postage and Delivery	74.55	4,080.00	-4,005.45	1.83 %
Printing and Reproduction	307.00	7,000.00	-6,693.00	4.39 %
Professional Fees	1,434.01	13,750.00	-12,315.99	10.43 %
Accounting		800.00	-800.00	
Cleaning	125.00	1,600.00	-1,475.00	7.81 %
Total Professional Fees	1,559.01	16,150.00	-14,590.99	9.65 %
Repairs and Maintenance	550.00		550.00	
Building Repairs	2,600.00	5,429.00	-2,829.00	47.89 %
Equipment		2,625.00	-2,625.00	
Total Repairs and Maintenance	3,150.00	8,054.00	-4,904.00	39.11 %
Supplies/Equipment - Other				
Agency Development	32.79	3,060.00	-3,027.21	1.07 %
Building	258.14	2,999.00	-2,740.86	8.61 %

Van Go Inc

Budget vs. Actuals: FY_2021 - FY21 P&L

January 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Office Supplies/Equipment	244.67	5,879.00	-5,634.33	4.16 %
Total Supplies/Equipment - Other	535.60	11,938.00	-11,402.40	4.49 %
Supplies/Equipment - Product				
Art	4,976.25	22,999.00	-18,022.75	21.64 %
Merchandise		3,213.00	-3,213.00	
Woodshop	405.39	15,810.00	-15,404.61	2.56 %
Total Supplies/Equipment - Product	5,381.64	42,022.00	-36,640.36	12.81 %
Telephone	368.08	5,306.00	-4,937.92	6.94 %
Internet Access	75.00	1,410.00	-1,335.00	5.32 %
Total Telephone	443.08	6,716.00	-6,272.92	6.60 %
Travel & Training		2,800.00	-2,800.00	
JAMS		765.00	-765.00	
Staff		1,785.00	-1,785.00	
Total Travel & Training		5,350.00	-5,350.00	
Utilities				
Gas and Electric	1,545.95	14,207.00	-12,661.05	10.88 %
Water/Trash	98.18	2,141.00	-2,042.82	4.59 %
Total Utilities	1,644.13	16,348.00	-14,703.87	10.06 %
Vehicle Repairs/Maintenance	134.55	1,989.00	-1,854.45	6.76 %
Total Expenses	\$61,352.98	\$880,146.00	\$ -818,793.02	6.97 %
NET OPERATING INCOME	\$ -24,913.74	\$ -24,295.00	\$ -618.74	102.55 %
Other Expenses				
Futures Fund	33.00		33.00	
Total Other Expenses	\$33.00	\$0.00	\$33.00	0.00%
NET OTHER INCOME	\$ -33.00	\$0.00	\$ -33.00	0.00%
NET INCOME	\$ -24,946.74	\$ -24,295.00	\$ -651.74	102.68 %